PPA - SW Meeting Summary

**Present:**

* **Andrew Hartwell, AICP**
* **Nicole Zimsky, AICP**
* **Katie Stringent**
* **Erica Kagle**
* **William Campbell**
* **William McLain**

1. 2015 State Conference Update:
   1. Special Events Committee

* Scholarship Committee continues to look for a venue for the Sunday Reception. The approximate budget for the reception is two thousand dollars for venue and three thousand dollars for food.
* It is anticipated the reception will draw 200 people, and will last for an hour and a half
* The venue should be within walking distance of the conference site
* Any ideas for venue options should be e-mailed to Andrew Dash
  1. Scholarship Committee
* The committee continues to look for big ticket items
* There will be a SW Section Travel basket to consist of hotel stays, amenities in Counties, etc.
  + Outreach to counties for basket items is ongoing
* A 50/50 raffle will also take place
* A comedian will also perform at the conference
  + The SW Section Council voted in favor of comedian sponsorship in the amount of $600.00
  + Sponsorship of the comedian includes a ½ page ad in the conference program

1. Workshops/Meetings/Social
   1. Social
      1. i. Summer Social Update
      2. - The Summer Social will take place on June 6, 2015 at Hartwood Acres
      3. - Katie will update Erica and the council on the RSVP count as well as send out another e-mail blast to section
   2. Section Workshop
      1. i. Ideas for Spring
      2. - A potential idea would be to do a prepackaged webinar segment for CM credits
      3. - Topics can include Ethics, or Law

- Katie will look into the viability of a webinar

* 1. Section Council Meetings
     1. i. Schedule Next Meeting

- The next section council meeting will take place on June 15, 2015

- Katie will follow up with formal meeting invitation

1. Old Business
   1. Section Outreach Update
      1. i. Section Website/Social Media/Sponsorship
      2. - Bill McLain is currently working on finalizing a website for the section on Weebly. The domain is planswpa.com

- Bill has asked all section members to review the website for feedback and suggestions

- The council voted in favor of publishing the website once completed

ii. Membership Achievement Recognition

- Ideas for membership recognition continue to be development and will be further explored once the section website is up and running

1. Miscellaneous

* Andrew noted that the state elections are coming up and asked if any of the council members had ideas for individuals to nominate or if anyone knew of someone who may be interested in holding state office
* State office involves 8 meetings a year and is an appointment for 2 years
* Contact Andrew with ideas for potential nominees
* Andrew also discussed the possibility of collaborating with the Local Government Academy for a formal Planning Commission training
* This training would be a 1 to 2 hour scaled down training and consist of a flat fee where trainers would come to the trainee location