

**Southwest Section Council
Monthly Meeting
Friday, May 17, 2019
11am-1pm**

**Location:
Southwestern Pennsylvania Commission (SPC) Offices
112 Washington Place, Two Chatham Center, 5th Floor Conference Room
Pittsburgh, PA 15219**

Attendance: Rhiannon, Laura, Daniel, Josh, Corey (phone)

1. Follow Up on Spring Workshop – Laura
 - i. Thank you letter was mailed to the Center for Energy Policy and Management earlier this week
 - ii. We are still waiting on the \$500 from West Penn Power Sustainability Fund. Corey and Daniel will follow-up, then we will send thank you letter once received.
 - iii. Rhiannon will share the Eventbrite login information with everyone
 - iv. Eventbrite check was made out to Corey; Corey will deposit in his account then write check to SWPA and give to Dan

2. Fall Workshop – Laura
 - a. Summary of goals/learning objectives for the event for discussion
 - i. What is a Tiny Home?
 - ii. How can Tiny Homes be regulated through local Zoning Ordinances?
 - iii. What building codes are applicable to Tiny Homes?
 - iv. Real Life Examples of tiny home developments, including a case study on Penn Hills/Veterans Place and lessons learned from it
 - v. Possible Site Visit (if under construction at that time) to Veterans Place development
 - b. Keep price point from spring workshop
 - c. We need to create a flyer to start soliciting potential sponsorships.
 - d. Who should we target for sponsorships?
 - i. Builder out of Lancaster County is Liberation Tiny Homes.
<https://www.facebook.com/liberationtinyhomes/>
 - ii. Other Potential sponsors - Habitat for Humanity, Veterans Displaced, PCRG?
 - e. We also need to pick a date. Part of that will involve coordinating with Penn Hills (if they agree to host). Laura did reach back out to Chris Blackwell and is trying to schedule an in-person meeting to discuss more details. Josh is also interested in attending this in-person meeting.
 - f. Site visit is not going to happen because construction hasn't started

3. Mentoring Program – Jeff and Dan
 - a. Review of comments/feedback received thus far - haven't received much feedback.
 - i. Have added that recent graduates can participate.
 - b. Other ways to solicit feedback? Rhiannon will send out another email to the professors.
 - c. Next steps? Daniel will finalize and Rhiannon will circulate

4. Budget Update – Dan
 - a. Right now we have just under \$2000. Expect an additional \$1000 from the Spring workshop
 - b. Only expenses have been Robly and food from meetings
 - c. Around \$500 budgeted for education and \$275 for sponsorships (Future Cities and state planning conference)

5. Summer Social Event – Laura
 - a. Leaning towards a nice brewery or something like Narcisi winery.

- b. Consider including a tribute to Denny Puko and Kay Pierce who are both retired/retiring soon
6. Dates and locations for upcoming meetings:
- a. Laura will send doodle polls for both months, so we can get them on our calendars.
 - b. Will invite the PDC rep to the next section council meeting
7. Any else for the good of the order?
- a. Rhiannon to update website budget and minutes
 - b. Rhiannon to send email to membership asking if there is any interest in being the PDO rep